

Learn to take full advantage of the library's 40-workstation computer lab.



Registration Requirements

Basic Computer Skills

No computer experience necessary.

Intermediate Computer Skills

Must have completed Basic Computer Skills, or have knowledge of how to access and search the Internet.

Introduction to Email

Must have completed Basic Computer Skills, or be able to navigate the Internet.

**To register:
Phone (409) 763-8854 ext. 130**

ROSENBERG LIBRARY COMPUTER LAB

3rd Floor

- 40+ Dell PC workstations
- High speed Internet access
- Wireless access for personal laptops
- Printing for a nominal fee
 - Black & White - \$0.10 per page
 - Color - \$0.50 per page
- Graphics workstation for special projects and educational courses
 - 3.5 floppy disk access
 - Digital media card reader
 - Scanner
- Dual Patron computers, offset from main lab, for parents with small children

Hours of Operation

Monday through Wednesday

9:30 am — 5:45 pm

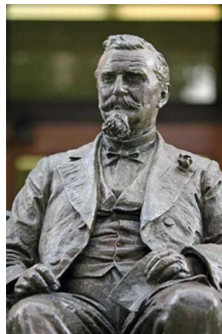
Thursday

9:30 am — 8:45 pm

Friday through Saturday

9:30 am — 5:45 pm

Use of lab is subject to [Computer Use Policy](#)
See www.rosenberg-library.org for details.



**Rosenberg Library
2310 Sealy Street
Galveston, TX 77550
(409) 763-8854 ext. 130**

www.rosenberg-library.org



Rosenberg Library

Presents



Basic Computer Courses

*for adults
and teens*



Registration required

Basic Computer Courses

Rosenberg Library offers free computer courses to patrons who have little or no computer experience.

COMPUTER SKILLS

BASIC COMPUTER SKILLS
Tuesday 10 am - 12 pm

- Components of the computer workstation
- Keyboarding basics
- Mouse skills
- Navigating the Internet

INTERMEDIATE COMPUTER SKILLS
Wednesday 10 am - 12 pm

- Copy and paste functions
- Printing from the Internet
- Uses of "right-click"
- Saving and deleting files to and from documents folders and the Desktop
- Using a flash drive

**Registration Required
 See Reverse**



COURSES ARE HELD EVERY OTHER WEEK

MONDAY	<i>No Classes</i>
TUESDAY	Basic Computer Skills 10 am - 12 pm
WEDNESDAY	Intermediate Computer Skills 10 am - 12 pm
THURSDAY	<i>No Classes</i>
FRIDAY	Email 10 am - 12 pm
SATURDAY	<i>No Classes</i>

Hands-on activities help patrons to develop the confidence and skills needed to use a computer in the library lab, at home, or at work.

EMAIL

Email provides fast and free communication with family, friends, schools, businesses, etc., from nearly any computer or other device with an internet connection. Most job applications are made online and applicants need an email account.

INTRODUCTION TO EMAIL
Friday 10 am - 12 pm

- Create a free email account
- Send and receive email
- Attach files to email
- Create folders
- Email etiquette

Rosenberg Library's Database Classes

Interested in learning how to use the Rosenberg Library's databases? Speak with Adult Services on the 2nd floor to register for classes.

409-763-8854 Ext. 115

**Registration Required
 See Reverse**